

AAUP-Utica College Dues Check-Off Form

To: Utica University

I hereby authorize you to deduct and withhold from my pay check on a pay period basis, the amount specified as dues and initiation fee (if any) by AAUP-UC, and paid to the Treasurer of AAUP-UC, 1600 Burrstone Road, Utica, New York 13502, or at whatever address the AAUP-UC may specify if same is changed following the signing of the authorization. This authorization will remain in effect until revoked in writing, bearing the date revoked and my signature¹. I release Utica College from any and all liability for making this check-off from my pay.

Date: _____

Name – Print _____

Name – Signature _____

Banner ID# _____

Note to Member: After filling out this form, you can have it processed by...

- Giving it to any AAUP-UC board member, who will be happy to process it for you.
- Sending it via campus mail to the Utica University Office of Human Resources.
- Dropping it off at the Utica University Human Resources office, which is located at 124 White Hall.
- Mailing it to: Utica University
Office of Human Resources
1600 Burrstone Road
Utica, NY 13502

¹ Revocation is subject to provisions in section 20.1.1 of the Collective Bargaining Agreement